PH: 253-473-0194
1409 E 59th ST, TACOMA, WA 98404 Fax: 253-473-4178

JOB POSITION DESCRIPTION

Job Title:	SALES ASSOCIATE	**Job Category:**	Hourly
Position Type:	Part Time / Seasonal FT	**Travel Required:**	No
Level/Salary Range:	14.00 – 18.00 / hr DOE	**Reports to:**	SR Manager
Schedule/Hours:	Varies	**Manages People:**	No
Revised:	JAN 2020		

Job Description

PURPOSE

Provide excellent customer service while sustaining PAN's core focus of a clean, organized and top quality nursery

ROLE AND RESPONSIBILITIES:

- Welcomes customers and offers sales and/ or design assistance
- Routinely reviews inventory for current and accurate product awareness
- Tailors customer Q&A towards growing the customer's passion and knowledge of plants
- Utilizes available resources to answer customer questions and suggest supplemental product
- Assists with designing and/or assembling of product displays
- Advises manager of potential areas of improvement
- During peak times provides checkout support by accurately cashiering and/or assisting with customer load outs

QUALIFICATIONS AND EDUCATION REQUIREMENTS

- High School degree
- Bachelor's degree in business, botany, horticulture or related field preferred
- 2 years sales or retail experience preferred

PREFERRED SKILLS

- Strong knowledge and passion for plants and gardening
- Creative design sense. Able to see product substitutions when requested product is unavailable
- Excellent communication skills. Able to effectively seek and convey information with customers
- Excellent customer service skills. Able to provide patient, thorough and informative assistance, while accurately addressing the customer's needs.
- Self-motivated and results driven
- High attention to detail, cleanliness, and organization